



303 McCard Rd. Corinth ME | 285-7158

APPLICATION FOR EMPLOYMENT

PERSONAL INFORMATION

| | | | | |
|------------------------------|--------|---------------------|--------|------------|
| | | | | Date _____ |
| Name _____ | | | | |
| Last | First | Middle | Maiden | |
| Present address _____ | | | | |
| Number | Street | City | State | Zip |
| How long _____ | | | | |
| Telephone _____ | | E-mail _____ | | |

EMPLOYMENT DESIRED

| | |
|--|--|
| Position(s) applied for: _____ | Days/hours available to work: _____ |
| Desired Wage: _____ | |
| How many hours can you work weekly? _____ Can you work evenings? _____ | |
| Employment desired <input type="checkbox"/> FULL-TIME ONLY <input type="checkbox"/> PART-TIME ONLY <input type="checkbox"/> FULL- OR PART-TIME | |
| When are you available to start work? _____ | |

EDUCATION

| TYPE OF SCHOOL | NAME OF SCHOOL | LOCATION | YEARS COMPLETED | MAJOR & DEGREE |
|---------------------------------|----------------|----------|-----------------|----------------|
| High School | | | | |
| College | | | | |
| Business or Trade School | | | | |
| Professional or Graduate School | | | | |

CERTIFICATIONS – List all applicable certifications you hold, AND their expiration dates.

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WORK EXPERIENCE

Please list your work experience for the past five years beginning with your most recent job held. If you were self-employed, give firm name. Attach additional sheets if necessary. Be sure to include all recent applicable experience even if it is outside the five years.

| | | | |
|---|--------------------------------|--------------------------|------------------------------|
| Name of Employer Address City, State, Zip Phone number | Name of last supervisor | Employment dates | Pay or salary |
| | | From To | Start Final |
| | Your last job title | | |
| Reason for leaving (be specific) | | | |
| List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this company. | | | |

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| Reason for leaving (be specific) | | | |
| List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this company. | | | |

Are you currently employed? Yes No

May we contact your present employer? Yes No

Have you ever been convicted of a felony? Yes No

If yes, explain number of conviction(s), nature of offense(s) leading to conviction(s), how recently such offense(s) was/were committed, sentence(s) imposed, and type(s) of rehabilitation. _____

Have you ever been in the armed forces? Yes No

Specialty _____ Date Entered _____ Discharge Date _____

Are you now a member of the National Guard? Yes No

If hired, can you provide proof of U.S. citizenship Yes No

or proof of your legal right to live and work in this country?

Are you able to perform the essential functions and duties Yes No

of the job for which you are applying?

If not, please describe the functions or duties you are unable to perform. _____

Clean driving record? Yes No

If no, explain: _____

REFERENCES

Please list below three persons not related to you who have knowledge of your work performance and/or personal qualifications within the last 5 years.

| | | |
|--------------|---------|------------------|
| Name | | Occupation |
| Company name | Address | |
| Telephone | E-mail | Years acquainted |

| | | |
|--------------|---------|------------------|
| Name | | Occupation |
| Company name | Address | |
| Telephone | E-mail | Years acquainted |

| | | |
|--------------|---------|------------------|
| Name | | Occupation |
| Company name | Address | |
| Telephone | E-mail | Years acquainted |

APPLICATION FORM WAIVER

Please read carefully and sign below:

I hereby certify that I have not knowingly withheld any information that might adversely affect my chances for employment and that the answers given by me are true and correct to the best of my knowledge. I further certify that I, the undersigned applicant, have personally completed this application. I understand that any omission or misstatement of material fact on this application or any other document used to secure employment shall be grounds for rejection of this application or for immediate discharge if I am employed, regardless of the time elapsed before discovery.

I hereby authorize Pomeroy's Garage to thoroughly investigate my references, work records, education, driving record, credit history, criminal background and other matters related to my suitability for employment. I further authorize the employers, schools and other references I have listed to disclose to Pomeroy's Garage any and all documents, transcripts, letters, reports and other information related to these references, without giving me prior notice of such disclosure. I hereby release Pomeroy's Garage, my former employers, and all other persons, corporations, partnerships and associations from any and all claims, demands or liabilities arising out of or in any way related to such investigation or disclosures.

I understand that nothing contained in the application, or conveyed during any interview which may be granted, or during my employment, if hired, is intended to create an employment contract between me and Pomeroy's Garage, other than one that is "at will." I understand and agree that if I am employed, my employment will be of an "at will" nature, whereby either the employee or the employer may terminate the employment relationship at any time, with or without cause or notice. I understand that if hired I may be asked to sign a non-compete agreement. I further understand that my employment, if hired, is for no definite or determinable period of time and may be terminated at any time, at the option of either myself or Pomeroy's Garage, and that no promise or representation contrary to the foregoing is binding on the company unless made in writing and signed by me and the company's designated representative.

Signature of applicant: _____

Date: _____

Pomeroy's Garage is an equal employment opportunity employer. We adhere to a policy of making employment decisions without regard to race, color, religion, sex, sexual orientation, national origin, citizenship, age, or disability. We assure you that your opportunity for employment with Pomeroy's Garage depends solely on your qualifications.